

# STATUTORY LIABILITY ADDENDUM

**This Addendum should be read with and completed in conjunction with the Arch Management Liability Proposal Form.**

### Does the Named Organisation:

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| 1. Have <b>Quality Assurance</b> Certification to ISO 9000 series?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 2. Have procedures concerning <b>Workplace Health &amp; Safety</b> ?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Is there a system in place to ensure these procedures are enforced?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 3. Is there a system in place to identify hazards and implement safety measures reduce a risk of injury?                                  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 4. Have procedures concerning <b>Protection of the Environment</b> ?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Is there a system in place to ensure these procedures are enforced?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| b. Is there a system in place to identify hazards and implement measures to reduce environmental harm                                     | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 5. Have <b>National heavy Vehicle Accreditation Scheme (NHVAS)</b> or similar accreditation   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 6. Have a written <b>Chain of Responsibility (CoR)</b> procedures?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| If Yes:   |     |                          |    |                          |
| a. Are these procedures annually <b>reviewed</b> internally <b>to ensure compliance</b> with the relevant Acts of Parliament              | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| b. Are these procedures regularly <b>audited</b> by external consultants <b>to ensure compliance</b> with the relevant Acts of Parliament | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| c. Is there a system in place to ensure these procedures are enforced?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 7. Operate in a <b>radius</b> outside <b>750km</b> ?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. <b>If Yes</b> , please advise the percent of income derived? _____ %   |     |                          |    |                          |
| 8. Derive more than 10% of income from the carriage of <b>Dangerous Goods</b> ?   | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. <b>If Yes</b> , please advise the percent of income derived? _____ %   |     |                          |    |                          |
| 9. Own and/or operate any <b>Forklifts</b> ?  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

10. Own and/or operate and **Lifting or Hoisting Equipment**? Yes  No
- a. **If Yes**, please advise the number of units and maximum **lifting/hoisting capacity**
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**Other than speeding and parking offences, in the last five years, has the Named Organisation, any of it's predecessors in business, any director or any employees had any of the following:**

11. A **fine or penalty** in excess of \$2,500 imposed by any government or regulatory authority  
Yes  No
12. **Workplace or Environmental incidents** that warranted investigation by a regulatory Authority?  
Yes  No
13. Been required to attend any hearing, inquiry, prosecution or other commission  
Yes  No
14. A **request, notice, direction or letter** from any Regulatory Authority, including but not limited to any Government transport authority, Occupational Health & Safety authority and/or Environmental Protection authority to provide or produce any information, records or documentation?  
Yes  No
15. An **AUDIT** by any **Regulatory Authority**, including but not limited to any Government transport authority, Occupational Health & Safety authority and/or Environmental Protection authority?  
Yes  No

If any of the above has been answered YES please attach comprehensive details of the incidents

**NOTE: If knowledge or information exists, any claim arising from this is excluded from the proposed insurance**

**DECLARATION**

I declare that I have made all necessary inquiries into the accuracy of the responses given in this Addendum and confirm that the statements and particulars provided in it are true and complete and that no material facts have been omitted, misstated or suppressed. I agree that if any of the information given by me or the proposer, alters between the date of this Addendum and the inception date of the insurance to which it relates, I will give immediate notice thereof to the insurer.

I acknowledge receipt of the Important Notices contained in this Addendum and that I have read and understood the content of them, including the Duty of Disclosure. I agree to the terms of the Privacy Statement. I also acknowledge that the insurance will be provided in whole or in part by overseas insurers.

I confirm that I am authorised by the proposer and its partners/principals/directors (if applicable) to complete this Addendum and to accept the quotation terms for this insurance on their behalf.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Signing of this Addendum does not bind the proposer or the insurers to complete or enter into a Policy)

**Arch Underwriting at Lloyd's (Australia) Pty Ltd**

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